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| Kabul University  Information Science & Engineering Department  Haj Awqaf project  Digitalization of Haj registration and management  Deadline for submission of applications:    1/2/2026 |
| SECTION 1: About The Applicant’s Organization |
| EG IT Organization: |
| Organization’s legal status: Our organization is legally registered (NGO) |
| Application reference number (Number assigned to the concept note): EG 1100 2023 |
| Register year : 2023 |
| Official address: Shari now Kabul Afghanistan:  Official website : [www.EG](http://www.EG) IT Organization.com |
| Name of the executive director/head of CSO: Ghayoor Zawad , M Edrees Sediqi |
| Name of the contact person/s: Mohammad Edrees |
| Contact telephone: 0780368627 |
| Contact email address: edreessediqi18@gmail.com |
| Estimated project budget (AFN/USD): 1,000,000 AFN |
| Project duration (months): 12 Months  Proposed start date of the project (day/month/year): 1/2/2025  Proposed end date of the project (day/month/year): 1/2/2026 |
| The location of project site (as specific as possible): Balhk province Haj Ministry |
| Provinces where the lead organisation currently operates: (Please mention all): Balhk province |
| Partners: If the project will be implemented with other organisations or groups, provide their details here:   1. name of the organisation: comunication and IT organization.   Legal status:legally registered private organizaton (NGO)  Role in the project: Technical suport |
| SECTION 2: Overview Of The Project |
| Title of the proposed project/project’s name: Digitalization and registration of Haj process in balkh |
| What is the overall project goal?  To modernize and digitalize the process and management of Hajj  Through a secure accessible and digital platform  What are the specific objectives of the project?  1 Develop a centralized digital registration system.  2 Data access for planning and decision making.  3 Reduce paper work and errors.  4 improve and efficiency of Hajj process and operation. |
| Target audience/project beneficiaries:  Approximatlly 35,000 or 4,000 applicant  Including men , women, elderly pilgrims, and person with diseability across Afghanistan. |
| Funding window applying for:  Innovation and public services Delivery |
| SECTION 3: Project Description |
| 3.1 RATIONALE & RELEVANCE  Currently , the registration and management of Hajj are done manually , causing delays , data lose ,  And lack of transparency .  A digital system is essential to ensure timely , accurately and secure handling of Haj data and services. |
| 3.2. METHODOLOGY  Conduct stakeholder consultation and needs assessment .  Design user friendly registration and management software develop systeme. .  Pilot testing .  Provide training to staff and user. |
| 3.3 MONITORING AND EVALUATION  - Number of Hajj registered digitally , reduction in processing time ,system uptime  - Monthly monitoring reports.  - feedback from staff and user .  - Evaluation at mid-term and end of project. |
| 3.4 SUSTAINABILITY  - staff training for long term system .  -Establish IT support unite within the Hajj department .  - Allocate annual budget for system maintenance and update. |
| 3.5. CHALLENGES TO THE PROJECT/RISK AND MITIGATION  - Risk of internet outages Use offline registration options.  - Staff resistance to change , provide orientation and ongoing support.  - Data security concerns, implement strong access control.  - Budget limitation implement in phases. |
| 3.6. PROJECT MANAGEMENT  - Project managed by the hajj department IT unit.  - project manager with IT and public sector experience.  - Technical team ( developer, analyst, trainer, ).  - Regular coordination with ministry of Hajj and communication. |
| 3.7. LOGICAL FRAMEWORK  Goal, improve Hajj registration and management efficiency through digital tools outputs .  Function digital platform, trained staff, secure data storage.  Design development testing , training.  System report, user feedback, evaluation report. |
| 3.8. BUDGET  - Human resource 3,480,000AF  - Equipment 985,000AF  - Office and repast 2,400,000AF  - Risk 300,000AF  - implementer’s, profit 1,250,000AF  - government tax 500,000AF  - Transport 1,085,000  - Total 1,000,000AF |
| 3.9. ANNEXES  Annex 1.1. Activity Timeline  Conduct stakeholder consultations and needs assessment month 3-4, Design and development of digital system.  Month 5: pilot testing in one region.  Month 6: Evaluation and refinement.  Month 7-8: national rollout of system.  Month 9-10: staff training and capacity building.  Month 11-12: full operation and monitoring phase.  Annex 1.2. Project log frame  Goal: modernize and enhance the registration and management of Hajj pilgrims through digital transformation purpose , to implement an efficient ,secure and transparent system for Hajj registration  Output: a development digital registration platform.  Trained staff and IT support team improve data accuracy and accessibility.  Indicators: 90% digital registration achieved  System uptime over 95%  Positive user satisfaction rates means of verification:  System logs , report, user, feedback, mevaluations.    Annex 1.3. Project Risk Register  Risk: internet outages  Mitigation : include offline registration features.  Risk: resistance from staff.  Mitigation: provide change management training.  Risk: data breaches  Mitigation: use encryption and access controls.  Risk: limited funding  Mitigation: implement project in scalable phases.  Annex 1.4. Project Budget  - Human resource 3,480,000AF  - Equipment 985,000AF  - Office and repast 2,400,000AF  - Risk 300,000AF  - implementer’s, profit 1,250,000AF  - government tax 500,000AF  - Transport 1,085,000  - Total 1,000,000AF  Annex 1.5. Monitoring plan  Monitoring tools: system report, user feedback, technical audits.  Frequency: monthly progress reviews, quarterly evaluation.  Responsible team: project monitoring unit (under Hajj department.  Key indicators:  % of digital registration completed.  Average processing time.  System downtime incidents.  User satisfaction level. |